

# LAKE COUNTRY SCHOOL DISTRICT 2023-2024



BOARD OF EDUCATION  
LAKE COUNTRY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING MINUTES JULY 17, 2023

*Public Notice* is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a regular BOARD OF EDUCATION MEETING will be held on Monday, July 17, 2023 at 5:45 p.m. in the Library at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County.

A. CALL TO ORDER - Meeting was called to order by Peter Maurer at 5:45 P.M.

1. Pledge of Allegiance
2. Roll Call: Jhawn Newman, Steve Maurer, Peter Maurer, Monique Henry, Matt Sherman  
*Chad Schraufnagel (Administrator), Melissa Scheoder (Dir Business Services), Nicole Brown (District Secretary),*
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda (S Maurer/Sherman) 5-0

B. CITIZEN COMMENTS

*None*

C. ADMINISTRATIVE REPORTS

**1. Staff and Student Updates/Presentations**

*None*

**2. Administrator's Report/Memo**

Chad Schraufnagel referred to his weekly update emails. He asked the board to check calendars for an open date for the SitelogiQ workshop. August 7, 2023, at 4:00 p.m. was selected.

D. COMMITTEE REPORTS

1. **Curriculum & Instruction (Steve Maurer)** - No Meeting
2. **Policy (Peter Maurer)** - No Meeting
3. **Building and Grounds (Jhawn Newman)** - No Meeting
4. **Finance (Matt Sherman)** - No Meeting

E. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body. Items presented to the Board in written form in the Board's packet of supplemental materials.

1. **Approval of Minutes - Regular Board Meeting June 19, 2023**
2. **Approval of June 2023 Vouchers and Credit Card Statements**

Peter Maurer asked if any board members would like any items removed from the consent agenda. There were none. Motion to approve (Henry/Newman) 5-0.

F. DISCUSSION ITEMS

*None*

# LAKE COUNTRY SCHOOL DISTRICT 2023-2024



## G. NEW BUSINESS

1. Resolution 1067 authorizing approval of revised lease with the YMCA. **5-0 See Resolution**
2. Resolution 1068 authorizing approval of the annual declaration and parent notice of the Lake Country School academic standard that will be in effect for the 2023-2024 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. **5-0 See Resolution**
3. Resolution 1069 authorizing approval of the 2023-2024 Employee Handbook. **5-0 See Resolution**
4. Resolution 1070 authorizing approval of the 2023-2024 Student/Parent Handbook. **5-0 See Resolution**
5. Resolution 1071 authorizing approval of the 2023-2024 State and Federal Parent and Student Notices. **5-0 See Resolution**
6. Resolution 1072 authorizing the district to disburse 403b funds to retirement accounts. **5-0 See Resolution**
7. Resolution 1073 authorizing the approval of revisions to policies. **5-0 See Resolution**
8. Resolution 1074 authorizing approval of an increase to the substitute teacher pay beginning for the 2023-2024 school term. **5-0 See Resolution**
9. Resolution 1075 authorizing approval for the administration to hire candidates for position vacancies for the 2023-2024 school term. **5-0 See Resolution**
10. Resolution 1076 authorizing the approval of the staffing agreement with MJ Care. **5-0 See Resolution**

## H. MOTION TO ADJOURN AT 6:49 PM (Henry/Newman) 5-0

Respectfully submitted, Nicole Brown, District Secretary  
Reviewed by Steve Maurer, Clerk **7/30/23**



## **Resolution authorizing approval of revised lease with the YMCA**

School Board Resolution #1067

Be it resolved that the Board of Education does hereby approve the revised lease between the Lake Country School District and the Young Men's Christian Association at Pabst Farms, Inc for lease period #1 June 9, 2023-August 18, 2023 and lease period #2 June 2024 and end late August 2024.

Date: July 17, 2023

Motion by: Monique Henry

Seconded by: Jhawn Newman

Action: 5-0

## **Resolution authorizing approval of annual declaration and parent notice of the Lake Country School Academic Standard.**

School Board Resolution #1068

Be it resolved that the Board of Education does hereby approve the *proposed "NOTICE OF THE STUDENT ACADEMIC STANDARDS THAT ARE IN EFFECT FOR THE 2023-2024 SCHOOL YEAR"*, as said proposed notice was presented to the Board in written form as Attachment A, with a date of July 17, 2023, in the Board's packet of supplemental materials for this meeting, all pursuant to section 120.12(13)(b) and section 118.30(1g)(a) of the state statutes." AND that the Board directs the administration to provide parents and guardians of District students with notice of the Board-adopted student academic standards that are in effect for the 2023-2024 school year in a manner that is consistent with the requirements of section 120.12(13) of the state statutes.

Date: July 17, 2023

Motion by: Steve Maurer

Seconded by: Jhawn Newman

Action: 5-0



## **Resolution authorizing approval of the 2023-2024 Employee Handbook**

School Board Resolution #1069

Be it resolved that the Board of Education does hereby approve the 2023-2024 Employee Handbook as said handbook was presented to the Board in written form as Attachment B, with a date of July 17, 2023, in the Board's packet of supplemental materials for this meeting.

Date: July 17, 2023

Motion by: Matt Sherman

Seconded by: Steve Maurer

Action: 5-0

## **Resolution authorizing approval of the 2023-2024 Student/Parent Handbook**

School Board Resolution #1070

Be it resolved that the Board of Education does hereby approve the 2023-2024 Student/Parent Handbook as said handbook was presented to the Board in written form as Attachment C, with a date of July 17, 2023, in the Board's packet of supplemental materials for this meeting.

Date: July 17, 2023

Motion by: Monique Henry

Seconded by: Steve Maurer

Action: Be it resolved that the Board of Education does hereby approve the 2023-2024 Student/Parent Handbook with a change on page 9 Birthday and Other Celebration Treats to strike allowed and replace with consumed. Said handbook was presented to the Board in written form as Attachment C, with a date of July 17, 2023, in the Board's packet of supplemental materials for this meeting.

Motion by: Monique Henry

Seconded by: Steve Maurer

Action: 5-0

# LAKE COUNTRY SCHOOL DISTRICT 2023-2024



## **Resolution authorizing approval of the 2023-2024 State and Federal Parent and Student Notices.**

School Board Resolution #1071

Be it resolved that the Board of Education does hereby approve the 2023-2024 Parent and Student Notices as said notices were presented to the Board in written form as Attachment D, with a date of July 17, 2023, in the Board's packet of supplemental materials for this meeting.

Date: July 17, 2023

Motion by: Monique Henry

Seconded by: Jhawn Newman

Action: 5-0

## **Resolution authorizing approval of the district to disburse 403b funds to retirement accounts**

School Board Resolution #1072

Be it resolved that the Board of Education does hereby approve the district to disburse funds to 403b accounts per retirement benefits for any teacher who has taught in the district for less than 10 years as of July 1, 2023. Distribution shall transfer to 403b accounts in 4 equal payments in September 2023, December 2023, March 2024, and the final payment in June 2024.

\* Refer to March 6, 2023 Meeting Minutes

Date: July 17, 2023

Motion by: Jhawn Newman

Seconded by: Steve Maurer

Action: 5-0



## Resolution authorizing approval of the 1st reading of revised policies.

School Board Resolution #1073

Be it resolved that the Board of Education does hereby approve the 1st reading of the following revised policies said policy revisions were presented to the Board in written form labeled with policy numbers in the Board's packet of supplemental materials for this meeting.

1. School Wellness Policy 458
2. Attendance & Truancy Policy 430
3. Student Discipline Policy 447
4. Entrance Age Policy 421

Date: July 17, 2023

Motion by: Matt Sherman

Seconded by: Monique Henry

Action: Be it resolved that the Board of Education does hereby approve the 1st reading of the following revised policies said policy revisions were presented to the Board in written form labeled with policy numbers in the Board's packet of supplemental materials for this meeting.

1. School Wellness Policy 458 with the word allowed replaced with the word consumed
2. Attendance & Truancy Policy 430
3. Student Discipline Policy 447
4. Entrance Age Policy 421

Motion by: Matt Sherman

Seconded by: Monique Henry

Action: 5-0



**Resolution authorizing approval of an increase to the substitute teacher pay beginning at the 2023-2024 school term.**

School Board Resolution #1074

Be it resolved that the Board of Education does hereby approve the district to increase substitute teacher pay from \$110/day to \$130/day beginning at the 2023-2024 school term.

Date: July 17, 2023

Motion by: Steve Maurer

Seconded by: Matt Sherman

Action: 5-0

**Resolution authorizing approval for administration to hire candidates for position vacancies for the 2023-2024 school term.**

School Board Resolution #1075

Be it resolved that the Board of Education does hereby approve the administration to hire candidates for the following positions for the 2023-2024 school term:

1. (3) Part-time Special Education Aides
2. (1) Part-time RTI Teacher
3. (2) Part-time Lunchroom/Recess Aides
4. (2) Part-time School Custodians
5. (1) Part-time Technology Assistant

Date: July 17, 2023

Motion by: Jhawn Newman

Seconded by: Monique Henry

Action: 5-0



**Resolution authorizing the approval of the staffing agreement with MJ Care.**

School Board Resolution #1076

Be it resolved that the Board of Education does hereby approve the School Staffing Agreement dated June 2, 2023, between MJ Care, Inc and Lake Country School District

Date: July 17, 2023

Motion by: Monique Henry

Seconded by: Jhawn Newman

Action: 5-0